Support Worker for Young Adults with Special Needs

HOURS: 35 - 40 hours per week (or part-time “as needed” shifts*)
SUPERVISOR: Director of Special Needs Services

Position Description:
Support workers are responsible for assisting and supporting young people with special needs while they follow their individual programs in a year-round day program at the Tucson Jewish Community Center. The support worker will work with the young people in developing and maintaining independent living skills, supporting them in the community, and assisting them in gaining volunteer and work experience skills. A primary function of this and every other job at the JCC is to ensure, by whatever rational and legal means necessary, that each member, guest, and visitor leave the JCC feeling just a little better than when he or she arrived.

Position Responsibilities:
• Undertaking any and all tasks to support the young people in achieving their goals and objectives as highlighted in their ISP’s
• Maintaining comprehensive written records, including internal or external & Collecting data for ISP goals and objectives
• Being responsible for developing aids, adaptations, and some programming
• Liaising and maintaining positive communication with parents, other professionals both internal to the JCC and outside organizations
• Working as part of a collaborative team
• Attending to personal care issues - this may or may not involve lifting, feeding, and/or assisting participants in the restroom
• Attendance at staff meetings
• Undertaking training to maintain and continue professional development
• Being responsible for the health, safety, and well-being of the young people assigned to them
• Other responsibilities as assigned

Qualifications:
• GED/high school diploma req. College Degree preferred; working toward college degree acceptable.
• Class one fingerprint certification (can be obtained after hire)
• First Aid & CPR certification (can be obtained after hire)
• Article 9 training (can be obtained after hire)
• Knowledge of and enthusiasm for young people with special needs, aged 17 through 30, and previous experiences working with that age group.
• Good interpersonal skills, verbal and written communication skills, Strong creativity and the ability to have fun, enjoy yourself, your work, your human contacts, and your environment
• Flexibility, the ability to change assignments with little or no notice

Program hours: Monday – Friday 8 a.m. to 3 p.m.; Staff meetings are once a week for 60 mintues.
*As-need/part-time employees may be asked to work any shift within the program hours.

Compensation range: $9.00 per hour plus full benefits.